
Upwell Parish Council

Minutes of the meeting of Upwell Parish Council, Monday 9th January 2023, 7pm

Committee Members: Cllr Aston (Chair), Cllr Gooch, Cllr A Harrison, Cllr Shorting, Cllr K Harrison, Cllr Lester, Cllr Robinson, Cllr Rose, Cllr Shaw, Cllr Carr, Cllr Turner, Cllr Harmer.

Those Present: Cllr Aston, Cllr K Harrison, Cllr Gooch Cllr Shorting, Cllr A. Harrison, Cllr Lester, Cllr Turner, Cllr Carr, Cllr Harmer, Cllr Shaw, Cllr Rose, Cllr Robinson, BCLr Spikings, Clerk M Hilton.

Public: five

Apologies: CCLr Dawson

MINUTES

- 1. Welcome & opening remarks.** Members of the public were welcomed.
- 2. To consider and approve apologies for absence:** these were approved.
- 3. To declare any conflicts and pecuniary interests on any items on this month's agenda:** none reported.

Item 7ii brought forward: Cllr Shorting awarded the following cups for the Christmas lights and Scarecrow competitions: Lakes End Village Hall won the scarecrow competition, Business lights winner was Joanne's Pantry, Upwell lights joint winners Sue and John Copeman and Sally and Ambrose Neale, Three Holes and Lakes End light winners Paul Hartley, several highly commended certificates will be delivered to individuals.

4. To approve the Minutes from the last meeting: these were approved and signed by the Chair.

5. Public Forum (ten minutes only): one gentleman was here to observe only.

6. To discuss and consider the Action Log from previous meetings:

- The village feature: still waiting for planning permission for village feature. Clerk to contact Grahame Seaton regarding this.
- Takeover of the cemetery from the Borough Council (BC): an email was received from Tracy Brooker saying the allotment land is not included in the takeover. It was agreed by the Council that the allotment land needs to be part of the takeover. Cllr Aston will contact Tracy Brooker and explain that's this land had previously been let by the BC as a single agricultural allotment.
- 17,19,21 School Road , roof tiles loose: the roof is still in the same state with no repairs having taken place. BCLr Spikings has contacted Mick Bates from planning control with no update, she will email him again.
- Overgrown cherry tree opposite The Globe. This has been completed.
- School Road footbridge opposite Rav's Fish and Chips has been cleared and the Norfolk County Council bridges department have said this will be redecked soon.
- Croft Road Upwell Sign overgrown privet, this has been cut back, so the sign is now visible.

7. Reports from individual Councillors, Council Groups and Clerk

i. To approve Planning applications: Cllr Harrison

- Planning Application Consultation 22/01946/F Proposed extension and alterations. Proposed swimming pool and Proposed garage at Two Jays 50 Baptist Road Upwell Norfolk PE14 9EY. *Upwell Planning Group advises approval of this application.*
- Planning Application Consultation 22/01818/F Construction of a detached garage at Ridgewood 127A School Road Upwell Wisbech Norfolk. *Upwell Planning Group approve the application with the moving of the proposed garage further back into the site.*

Clerk to the Council; Melanie Hilton (CiLCA Qualified). Mobile; 07368 420237 Email; upwellpc@gmail.com

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- Planning Ref 22/02226/F Residential development - Four new dwellings, involving the demolition of three farm buildings at land and buildings immediately S of 5 Pinfold Road Upwell Wisbech Norfolk PE14 9DZ. *Upwell Planning Group advises approval of this application.*
- Planning Application Consultation 22/01980/F Proposed Rear Extension & Erection of Garage at Russ-Aron 102 School Road Upwell Wisbech Norfolk *Upwell Planning Group advises approval of this application.*
- Planning Application Consultation 22/02250/RM Reserved Matters including scale, layout, appearance, landscaping (access committed): Construction of 2 Dwellings at Land N of 134 And E of River Retreat School Road Upwell Norfolk . *Upwell Planning Group advises refusal of this application for the following reasons...* This application runs contrary to Objective 4 of the Neighbourhood Plan:(To provide appropriate size, scale, density, design and layout of development and parking, which complements existing development and the surrounding environment within Upwell Parish;) The close boarded fence on the northern side does not comply with Policy EN1/Community Action 3 (Flood risk and Maintenance of Flood Defences).The application does not comply with Housing Policy 3, Design. All development will be designed to a high quality, reinforcing and complementing local distinctiveness and character, as captured in Appendix A (and any conservation area character statement where relevant). Design which fails to have regard to local context and does not preserve, complement or enhance the character and quality of its immediate area and the wider Parish will not be acceptable. Proposals should therefore be of an appropriate density, height, variety, scale and layout. This is not intended to discourage innovation, which will be welcomed. The proposal is on the margin of the conservation area, & the largely undeveloped side of School Road. The impact of the two proposed 6-bedroom dwellings is out of scale and not in keeping with the form and character of the area and neighbouring properties, on which the impact will be significantly detrimental. The layout and design, particularly the front elevations, are inappropriate and not in keeping. Any proposed dwelling must include a working or dummy chimney to retain the form & character of the area. The proposal seeks to build beyond the established building line of number 128 & number 134. No buildings should be constructed beyond the aforementioned building line, garages should be to the rear of the dwellings as with neighbouring dwellings. Any proposed hedging should be of a mixed native species to support & encourage wild birds, given the rural & countryside nature of the site. Laurel hedging does not support or encourage wild birds with food or nesting sites. With reference to the Ecological Impact Assessment Report at outline application, Section 1 - pages 4 & 5 & Section 8 of the report should be noted & taken into consideration, with regard to safeguarding wildlife. Upwell Parish Neighbourhood Plan reflects the Parish wide requirement for smaller houses to meet current and future needs, and the more modest indicative scale, layout & design outlined in the grant of permission under 19/01588/O would be more suitable. It should be noted that the property recently built at number 126 School Road was not built to the smaller approved scale and design and was only granted retrospective permission after it had been constructed. Upwell Parish Council still consider their original objections to be relevant. Not least the now total loss of open view, under this proposal towards Workhouse Lane and Welle Creek.

Upwell Parish Council would like to see a more detailed drawing showing the proposed ridge height of any proposed dwelling, in comparison to adjacent dwellings.

The Council approved the decisions made by the planning group.

- ii. Presentation of winner's cups for the Christmas lights and scarecrow competitions: *Cllr Shorting* see above.
- iii. To receive an update on permanent takeover of Upwell Cemetery from the Borough Council: *Cllr Aston*. This was discussed under the action log item 6
- iv. To receive an update on the Low Side land sale: *Cllr Aston*. A survey was placed in the Upwell Community Magazine, closing date for submitting this is 31st January 2023. Cllr Carr received a letter from a parishioner regarding the Low Side land sale and this was given to the Council. The contents of the letter were discussed at the consultation afternoon, which she attended. A Low Side land group meeting to be held on 20th February at 7pm at Upwell Village Hall, for Councillors only.

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v. To discuss the data from the SAM2 camera: *Cllrs' Lester and Turner*. Cllr Turner noticed from the data that someone had travelled through Three Holes at 90mph in the middle of the day! He will look at historic data and patterns of speeding will be reported to the Police. To be discussed again at the February meeting.

8. To note any Health and Safety issues:

- Potholes on Hallbridge Road Cllr Shorting will report these.
- There are potholes at Green Road (Tointons end) these have already been reported. Cllr Lester will report again.
- The new trod at Three Holes has a pile of earth at the end of it, which needs removing, Cllr Robinson will remove this for the Council.

9. Finance

i. **To note payments made since last meeting:** these were noted.

Payments for January 2023 Authorisation					
Payee	Goods/Services	VAT	TOTAL	DD/EP <small>electronic payment /direct debit</small>	Supplier/Service
Melanie Hilton expenses	26.00	0.00	26.00	EP	HMRC allowance for home working
salaries	3131.94	0.00	3131.94	EP	salaries grouped together for GDPR
Melanie Hilton				EP	100 Hours Clerk 5 Cemetery 10 Village hall
Charlotte Hilton				EP	Village Hall cleaner 35 hours
David Aston				EP	Hall Managers fee plus holiday pay
HMRC	640.18	0.00	640.18	EP	Month 9
Nest Pension Scheme	108.91	0.00	108.91	DD	Clerks pension
Tim Dewdney				EP	29 Groundsman Hours
Kelvin Judd				EP	11 hours garden cemetery
ASB	30.00	0.00	30.00	EP	Bus stops cleaned
Limetree Printing	880.00	0.00	880.00	EP	Winter magazine
St Peter's Parochial Church Council	100.00	0.00	100.00	EP	Donation to village clock maintenance
Upwell Village Hall	121.00	0.00	121.00	EP	12th and 14th November (PC meeting and Low Side land consultation)
Veolia	181.84	36.37	218.21	DD	Waste disposal
Westcotec	61.25	12.25	73.50	DD	Street light maintenance fee
SWALEC	788.51	39.42	827.93	DD	Street light Energy November 2022
TOTAL	6,069.63	88.04	6,157.67		

- ii. **To note income and expenditure balances reconciled from the previous month:** these were noted.
- iii. **To note income and expenditure balances reconciled for the Village Hall account:** these were noted.
- iv. **To note the Quarterly Progress Against Budget:** this was noted.

10. To propose any items for the next agenda: please get these to the Clerk at least a week before the next meeting date.

- To discuss the Coronation weekend and whether to plan an event.
- To add village Christmas lights to November agenda.
- Sam2 data discussion.

11. To note the date of the next parish council meeting – 13th February at 7pm at Upwell village hall

12. Close: the meeting closed at 20.00pm

Signed by the Chair Date

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