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## Upwell Parish Council

### Minutes of the meeting of Upwell Parish Council, Monday 13<sup>th</sup> February 2023, 7pm

**Committee Members:** Cllr Aston (Chair), Cllr Gooch, Cllr A Harrison, Cllr Shorting, Cllr K Harrison, Cllr Lester, Cllr Robinson, Cllr Rose, Cllr Shaw, Cllr Carr, Cllr Turner, Cllr Harmer.

**Those Present:** Cllr Aston, Cllr K Harrison, Cllr Gooch Cllr Shorting, Cllr A. Harrison, Cllr Lester, Cllr Carr, Cllr Harmer, Cllr Rose, Cllr Robinson, BCllr Spikings, CCllr Dawson, Clerk M Hilton.

**Public:** one

**Apologies:** Cllr Shaw, no apology received from Cllr Turner

#### MINUTES

- 1. Welcome & opening remarks.** The member of the public was welcomed.
- 2. To consider and approve apologies for absence:** these were approved.
- 3. To declare any conflicts and pecuniary interests on any items on this month's agenda:** none reported.
- 4. To approve the Minutes from the last meeting:** these were approved and signed by the Chair.
- 5. Public Forum (ten minutes only):** one gentleman was here to observe only, (revealed later in the meeting as Kevin Curson) The member of the public from January's meeting rang Cllr A Harrison and asked him to become an independent candidate for the next elections. Cllr A Harrison was unhappy the 'observer' had not said who he was at the meeting.
- 6. To discuss and consider the Action Log from previous meetings:**
  - The village feature: still waiting for planning permission for village feature. Highways have suggested the pavement needs extending. Welle Creek Trust have contacted highways to enquire about the cost of this. Cllr Dawson said there maybe funding for a footway, which would be cheaper. When planning permission is granted a meeting will be held for The Council, Welle Creek, Graham Seaton and Highways . Cllr A Harrison is unsure how many people will actually use the area, as its quite a small plot.
  - Takeover of the cemetery from the Borough Council (BC): an email was received from Tracy Brooker with a form to fill in for the Secretary of State. The first part of the allotment will be required for cemetery use in the next 5 years approximately. Cllr Lester asked where the original allotment contract was? The Clerk will investigate.
  - 17,19,21 School Road , roof tiles loose: this has been resolved.

#### 7. Reports from individual Councillors, Council Groups and Clerk

##### i. To approve Planning applications: Cllr Harrison

- Planning Application Consultation 22/01657/OM. The development of up to 26 affordable dwellings with associated infrastructure and open space with all matters reserved except access at Land NW of Whetstone Way, Whetstone Way Outwell Norfolk. *Upwell Parish Planning Group continue to refuse this application as previously submitted, and also support the objection submitted by Outwell Parish Council.*
- Planning Application Consultation 22/02316/F. Side and rear extension, and alterations to dwelling at Emric Pudrah 141 School Road Upwell Wisbech Norfolk PE14 9ES. *Upwell Planning Group approves this application.*
- Planning Application Consultation 22/02260/F. Proposed replacement dwelling at 19 Green Road Upwell Wisbech Norfolk PE14 9HS. *Upwell Planning Group approves this application.*
- Planning Application Consultation 23/00076/RM, PROPOSED 2 STOREY DWELLING at Croft House Farm 48 Croft Road Upwell Wisbech Norfolk PE14 9HE. *Upwell Planning group in the majority approve this application.*

Clerk to the Council; Melanie Hilton (CiLCA Qualified). Mobile; 07368 420237 Email; [upwellpc@gmail.com](mailto:upwellpc@gmail.com)

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## Upwell Parish Council

The Council approved the decisions made by the planning group. BCllr Spikings informed the Council that the affordable housing project in Outwell was being discussed at the next planning committee meeting.

- i.* To discuss celebrations for the Coronation weekend: *Cllr Shorting*. Cllr Shorting has applied for a £200 grant from the Borough Council. Cllr Shorting will purchase medals for the children's races at the Playing Field event. It was suggested to have a Royal Scarecrow competition and Best Crown competition. Lakes End village hall wish to be part of the celebrations.
- ii.* To discuss the data from the SAM2 camera: *Cllrs' Lester and Turner*. As Cllr Turner was not present this has been deferred to next month's agenda. However, Cllr Lester did say that someone had driven through the village at 95mph, this could be an emergency vehicle passing through the village.
- iii.* To discuss the trod from Back Drove to Croft Road: *Cllr Robinson*. The soil is part of the verge, so this has been left in situ. A future project could be to extend the trod when budget allows.
- iv.* To discuss defibrillator training: *The Clerk*. The Clerk was Quoted £320 + VAT from the company the defibrillator was purchased from, however, Community First Responders can offer this for free. Lakes End village hall are setting this training up with them.
- v.* To discuss the Health Centre Car Park flooding: *BCllr Spikings and Cllr Rose*. BCllr Spikings received an email from a meeting on site today. A copy of this email was given to the Clerk. A pipe needs to be rerouted. The problem is allegedly with number 37 who are new owners and know nothing of the issue. Cllr Rose will take up with the Internal Drainage Board as he is a member. Thanks was given to BCllr Spikings for help with this.
- vi.* To discuss request for Pius Drove pavement installation: *Cllr Aston*. The Clerk received an email regarding this, and to be effective the path would need to be extended right round to Cottons Head. The Clerk has informed the parishioner to contact Norfolk County Council Highways Department.
- vii.* To discuss the biomass boiler issues at KJ Curson Farm: *Cllr Shorting and Cllr A. Harrison*. The smoke from the biomass boiler came over, New Road, School Rd and even into Emneth. The owner Mr Curson was at the meeting as a member of the public. He was asked to join the conversation. He informed the Council that the boiler had been there for ten years without issue. He had an engineer to site today who said it was a meteorological issue and nothing could be done about this. Even making the chimneys higher would not change the smoke from sinking. He will consider not lighting the boiler, when there is a big event, but this will depend on the time of year.
- viii.* To receive an update on Upwell Village Hall: *Cllrs Shaw and Shorting*. Cllr Shaw is unwell this will be deferred to next months meeting. Cllr Shorting said she had concerns with the pricing of the hirings and this had been discussed at the Village Hall Committee meeting. A feasibility study is taking place to see if anything can be changed. More volunteers are required for the Village Hall Committee and the Playing field Committee.
- ix.* To receive an update regarding the PROW mapboard: *Cllr Lester*. The Clerk was asked to contact Richard Melton to see if he has had the artwork for the map and ask if his offer to print this still stands.

### 8. To note any Health and Safety issues:

- The weight restriction sign for School Road has turned. The Clerk and Cllr A Harrison said this had been reported.
- A house opposite Moss Garage on School Road is in disrepair. Nothing is urgent at the moment, but Cllr Carr asked everyone to keep an eye on the issue.
- The Clerk was asked to chase the AD Hurst sign for the top of Newbridge Road.

## Upwell Parish Council

### 9. Finance

#### i. To note payments made since last meeting: these were noted.

Payments for February 2023 Authorisation					
Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Melanie Hilton expenses	48.36	4.46	52.82	EP	HMRC allowance for home working, Folders and dividers for PC and VH accounts
Salaries	2938.77	0.00	2938.77		
Melanie Hilton				EP	109 Hours Clerk 7 hours village hall 2 hours cemetery
Charlotte Hilton				EP	Village Hall cleaner 29 hours
David Aston				EP	Hall Managers fee
David Aston	3.60	0.00	3.60	EP	Mileage for moving the SAM2 camera
HMRC	590.43	0.00	590.43	EP	Month 10
Nest Pension Scheme	101.33	0.00	101.33	DD	Clerks pension
Tim Dewdney				EP	35 Groundsman Hours
Kelvin Judd				EP	12 hours garden cemetery
Upwell Playing Field	47.65	0.00	47.65	EP	Refreshments for community Services Nov, Dec 22 and Jan 23 and cleaning of function room etc
Derek Evenden	60.00	0.00	60.00	EP	Allotment deposit and rent refunded
Outwell Timber	25.00	5.00	30.00	EP	Most mix for cemetery posts
JAS	180.00	36.00	216.00	EP	Supply and fit un switched supply at Lakesend VH for new defib
Fen Regis Trophies	20.83	4.17	25.00	EP	Trophy for Christmas Scarecrow Competition
Upwell Village Hall	22.00	0.00	22.00	EP	Committee room hire 12th Dec 22
Cobb's Engineering Ltd	750.00	150.00	900.00	EP	Topographical Survey Low Side Land
Wisbech Payroll	133.60	0.00	133.60	EP	Payroll processing Oct-Dec 2022
Veolia	128.16	25.63	153.79	DD	Waste disposal
Westcotec	61.25	12.25	73.50	DD	Street light maintenance fee
WAVE	4.10	0.00	4.10	DD	Water at Cemetery December 2022
SWALEC	866.92	43.33	910.25	DD	Street light Energy December 2022
<b>TOTAL</b>	<b>5,982.00</b>	<b>280.84</b>	<b>6,262.84</b>		

- ii. To note income and expenditure balances reconciled from the previous month: these were noted.
- iii. To note income and expenditure balances reconciled for the Village Hall account: these were noted.
- iv. To note the Quarterly Progress Against Budget: this was noted.
- v. To approve an internal auditor for 2022-23 AGAR: Robin Goreman was appointed for a consecutive year.

**10. To propose any items for the next agenda:** please get these to the Clerk at least a week before the next meeting date.

- Sam2 data discussion.
- To discuss the Village Hall Heating
- Coronation articles for the magazine

**11. To note the date of the next parish council meeting –** To note the date of the next parish council meeting – 13<sup>th</sup> March 2023. Parish Assembly 6.30pm followed by full Council meeting 2022 at 7pm at Upwell Village Hall

**12. Close:** the meeting closed at 20.21pm

Signed by the Chair ..... Date .....